



# GLOBAL CENTS | GCI Power Tools™ for PleaseReview™

Global Cents provides premium Enterprise Content Management (ECM) products, migration tools, and customization. We have the foremost expertise in providing Open Text ECM Suite extensions, custom modules, and consulting for OScript, WebLingo, OT ECM database, LAPI, DAPI, WAPI, and UAPI. Our extensions to Open Text ECM Suite modules are used by Fortune 1000 companies to reduce cost and expand user satisfaction in areas that include workflow, document management, and collaboration.

## GLOBAL CENTS

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PleaseReview™ is a collaborative review and authoring solution from Global Cents Solution Partner PleaseTech™ ([www.pleasetech.com](http://www.pleasetech.com)) that supports MS Word, PowerPoint, PDF, images and image collections. GCI Power Tools for PleaseReview™ (PTPR) provides a seamless integration between an Open Text ECM workflow and a PleaseReview collaborative document review. Now you can have the “best of both worlds” – Open Text ECM Workflow can control the initiation of a PleaseReview process, impose deadlines and escalations, and capture review information as artifacts in the workflow for a complete end-to-end auditable process.

PleaseReview is used extensively throughout the Life Sciences industry. PleaseReview's clients range from small Biotechnology start-ups to 'Top 10' global pharmaceutical companies. The main use of PleaseReview in the Life Sciences industry is in the Medical Writing and Regulatory departments, but PleaseReview is also used in the Clinical, Quality and Marketing departments of many Life Sciences companies. The document review process is usually identified as the bottleneck in the document production processes in the departments named above. As such, PleaseReview is used throughout the regulatory process, both for submissions and for the review of internal standards and procedures. By deeply integrating PleaseReview with Open Text ECM workflow, PTPR provides enormous added value within these companies and their respective business process requirements:

### GCI Power Tools for PleaseReview Features & Benefits

- Allows creation of reviews under Open Text ECM Workflow control. This enables enforcement of corporate standards such as allowable durations, whether or not users can take content offline during a review, relationships between reviews, and which users should be participating:
  - The creation of reviews under workflow control also alleviates the overhead of configuring a review
  - Defining participants and authors under workflow control also associates roles with business processes
- Allows for proactive monitoring of due dates and automatic escalation based on business rules:
  - Author/owner privileges can be transferred to another user either automatically or with minimal intervention
  - Prevention of lapsing of reviews
- Allows content to pass directly to and from Open Text ECM and PleaseReview, and the workflow controls the business process:
  - Where and when a document is added to the Open Text ECM repository, or a new version is created, is under workflow control
  - Metadata updates and other content management functions are done via workflow
- Pass back audit information to the Open Text ECM Suite and store as a document anywhere in the repository
  - Verbose level of detail provided by PleaseReview also being stored in the Open Text ECM Suite gives an auditor one place to find exactly what occurred during the review process
  - Open Text ECM's robust permission model prevents deleting of audit trails
- GCI Power Tools for PleaseReview leads to enhanced compliance with standards such as 21 FDA CFR Part 11

For more information please contact Global Cents.